



A Regular Meeting of the Facilities Committee of the Board of Commissioners of St. Tammany Parish Hospital Service District No. 1 was held on November 12, 2024, in the Boardroom of St. Tammany Parish Hospital in Covington, Louisiana.

Members Present

Mr. John Evans, Chairman, Board of Commissioners
Mr. Wilson Bulloch, III, Member, Board of Commissioners
Ms. Kasey Hosch, Member, Board of Commissioners

Also Present

Mr. Tom Davis, Member, Board of Commissioners
Sue Osbon, Ph.D., Member, Board of Commissioners
Dr. Merrill Laurent, Medical Staff Representative, Board of Commissioners
Mr. Ed Dillard, Member, Board of Commissioners
Ms. Joan Coffman, President, and CEO
Ms. Sharon Toups, Senior Vice President, COO
Ms. Sandra DiPietro, Senior Vice President, CFO
Ms. Kerry Milton, Senior Vice President, CNO
Dr. Patrick Torcson, Senior Vice President, CMO
Mr. Craig Doyle, Vice President, Chief Information Officer
Mr. Romie Coursey, Assistant Vice President, Support Services and Safety
Mr. Randy Willett, Project Management Director
Mr. Brandon Talley, Support Services, Director of Plant Operations
Mr. Keith Barrè, Architect, FLWB
Ms. Becky Parks, Architect, FLWB
Mr. William "Bill" Jones, General Counsel
Ms. Kortnie Layrisson, Recording Secretary

Guest(s):

Ms. Midge Collett, Chief Legal Officer
Mr. Tony Lancaster, Construction Manager
Ms. Katie Leonhard, Compliance Specialist

CALL TO ORDER The meeting was called to order at 12:33 p.m. by Mr. John Evans, Chairman, Board of Commissioners. A quorum was present.

CONSENT AGENDA Motion was made by Mr. Bulloch, duly seconded by Ms. Hosch, to accept the items presented under the Consent Agenda without deliberation or discussion. Motion carried without dissent.

REPORTS – CONSTRUCTION UPDATES

STHS Facility and Grounds Maintenance Projects

Presentation:

Mr. Coursey presented two colleague recognitions including and internal promotion. Mr. Coursey presented renovations occurring throughout the health system including the STPH pipe rack. Mr. Coursey and Mr. Brandon Talley presented the top 5 renovation projects for 2025 which include the kitchen penthouse roof, boiler room roof, cooling tower piping, surgery line isolation monitors, and CO2 and nitrogen manifolds.

Interior Renovations and Additions:

Presentation:

Mr. Barrè reviewed Interior renovation and SSB addition and provided an update on the status of the projects. There is currently one change order pending for \$76,392.00 which includes sequencing changes on Project 6, additional grade beam demolition, additional PACU walls, relocation of conduit at propane slab, and other miscellaneous items. There was a final meeting with Woodward which concluded that Woodward would accept 2/3 of the amount of their claim resulting in the final amount being reduced to \$485,270. Ms. Toups requested a motion to forward decision to the full Board.

Financials:

Mr. Willett presented the Financials for the Interior Renovation and Support Services Building Addition. The project budget to date is \$33,660,000. The contract balance to finish (includes Retainage) is \$1,925,187.50. Days added by change order are 164.

ASC Project:

Mr. Barrè reviewed the construction progress for the ASC project. Photographs were included. The project financials were also reviewed. Currently, STHS is working on punch list items throughout the building. The project completion is still on target.

Endoscopy Room No. 1 Renovation Project:

Mr. Barrè reported that work in both phases has been completed. All inspections have been completed and the room is now currently occupied.

Human Resources:

Mr. Barrè presented the current construction progress with an estimated completion of late March or early April 2025. There is currently one change order pending for \$38,739 which included various repairs. Mr. Barrè presented the possibility of additional slab repairs for the project. Photographs of the construction progress were presented.

STHS Pedestrian Safety Action Plan:

The meeting adjourned to attend the bid opening of the STHS Pedestrian Safety Action Plan and reconvened immediately following.

NEW BUSINESS

Infusion Suite Expansion

Ms. Parks presented the location of the current Infusion Suite and the options for the expansion. Ms. Parks presented the new location would be located behind the Gift Shop and would provide more space overall. The expansion would consist of 14 bays as opposed to the current 8 bays. Ms. Parks reviewed the estimated financials associated with the project. An opinion of cost will be generated.

Tower 4th Floor Buildout

Ms. Parks presented the preliminary floorplan for the 4th floor buildout. The current buildout plan will include 38 patient rooms along with designated staffing areas. The fourth floor will be designed to convert to a full negative pressure floor. Ms. Parks stated there are meetings scheduled with each unit to finalize the floorplans and to eventually produce an opinion of cost.

OLD BUSINESS

Cardiovascular Outpatient Center

Ms. Parks reviewed the floor plans for the Cardiovascular Services MOB and which spaces are dedicated to each unit. There were some additional spaces added to the original scope to help suit the needs of the unit. Ms. Parks presented an aerial photo of the rooftop to show the existing airflow units and recommended them to be replaced. Ms. Parks discussed the alternate bids which include cosmetic renovations to the existing spaces. The design team is working to complete drawings to provide to McMath and subcontractors for final pricing and anticipate having final pricing for December Facilities.

Women & Children's Update

Ms. Parks presented an update on the Women and Children's MOB. The site plans were discussed to include which areas are dedicated clinic spaces.

Parenting Center

Ms. Toups reported that there is a list of fairly low risk items associated with the new Parenting Center location that are being addressed. The parish has been very accommodating, to this point, with the request made by STHS. There will be a work session scheduled to discuss all necessary requests and improvements.

EXECUTIVE SESSION Upon motion by Mr. Bulloch, duly seconded by Ms. Hosch, the Committee entered Executive Session to discuss strategic planning, pursuant to any of the following: (i) LSA-R.S. 42:17 (Exceptions to open meetings), (ii) LSA-R.S. 44:7(D) [Hospital records]; (iii) LSA-R.S. 42:16 (Executive sessions); (iv) The Enhanced Ability to Compete Law (LSA- R.S. 46:1071 et. seq.); or (v) records

that relate to the personal privacy of individuals who serve on the Board or at St. Tammany Health System and are protected by the Louisiana Constitution, Article I, Section 5. Of note, there is no public participation.

- Motion Carried Without Dissent.

2:10 p.m. Entered Executive Session

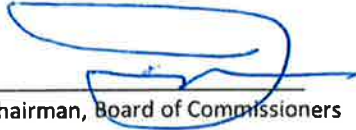
4:00 p.m. Returned to Open Session

MOTION TO FORWARD THE APPROVAL TO CLOSE OUT THE SSB TO THE FULL BOARD

A motion was made by Mr. Bulloch, seconded by Ms. Hosch, to forward the approval to close out the SSB to the full Board.

The meeting adjourned at 4:00 p.m.

Minutes Approved By:



Mr. John Evans, Chairman, Board of Commissioners

11/22/2024

Date of Approval